

Organization Contacts

Type of Organization:

- Mental Health
 Education
 Residential
 Therapies
 Adult Day Facility
 Vocational: Sheltered Workshop, Rehab, Vocational Supported Employment
 Other _____

Agency Name	Contact Info	Contact Person	Notes	Follow-up	PT Live
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing
				<input type="checkbox"/> Not started	<input type="checkbox"/> Not willing

When completing organization contact sheets use one sheet for each organization type.
 The Organization needs to load their information on PT Live with instructions given to them at your meeting. Follow-up with them if they have not loaded on the site. If they have loaded call to thank them. This is a great reason for a follow up call.